



**Job Code:** 0680  
**FLSA:** E  
**Unit:** MGMT  
**Revised:**

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## **POLICE LIEUTENANT**

### **DEFINITION**

This is a management position. Under general direction to be responsible for the management of an assigned watch; performs related work as requested.

### **SUPERVISION RECEIVED/EXERCISED**

Receives immediate supervision from a Police Captain. Exercises supervisory responsibilities over Police Sergeant and Police Officer.

### **TYPICAL DUTIES**

1. Serves as watch commander directing the daily activities of an assigned watch.
2. Manages subordinate personnel and resources in the efficient and effective delivery of police services.
3. Participates in and/or is responsible for a number of personnel actions to include hiring, training, evaluating, discipline, etc.
4. Ensures unit compliance with department/city rules and regulations.
5. Makes recommendations for service level improvements in assigned areas of responsibility.

### **MINIMUM QUALIFICATIONS**

#### **Knowledge of:**

1. City and department rules, regulations, and procedures.
2. Modern police methods and procedures.
3. Federal, State and Local Laws applicable to the Pleasanton Police Department.

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**Skill to:**

1. Analyze situations accurately and interpret and apply laws, rules and regulations
2. Effectively apply management techniques.
3. Effectively communicate and work with the public and other factions of City government.

**Experience:**

Completion of two years of service as a Police Sergeant with the Pleasanton Police Department.

**Education:**

A Bachelor's Degree in a job related field.

**License:**

Valid California driver's license.

Possession of qualifications for a POST Advanced Certificate.

Possession of qualifications for a POST Supervisory Certificate.

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