



***Temporary Employee
Classification***
Parks & Community Services

Aquatics Aide

Job Task/Duties:

- Assists with program set up and clean up.
- Assists with program implementation.
- Assists program participants.

Responsibility Level:

- Performs assigned tasks with indirect supervision.
- Interacts with patrons and gives limited information and direction.
- Provides some input into the decision-making process.
- Handles money for program or activity.

Experience Level:

- Demonstrates basic understanding of program objectives, operations, supplies and needs.
- Demonstrates some experience and/or familiarity with program operations.

Knowledge:

- Operational rules and protocols of assigned facility.
- Basic program concepts and design.
- Basic customer service practices.

Skills:

- CPR and First Aid certification.
- Operate cash register and credit card terminal
- Safe operation of assigned program equipment.
- Set up program equipment and/or activity area.
- Establish and maintain effective working relationships.

Abilities:

- Lift up to 25 pounds.
- Move and set up assigned program equipment and supplies.
- Climb, squat, kneel, sit on floor, as needed to accomplish job duties.
- Assemble basic equipment, tools and supplies.
- Operate tools and equipment.
- Ability to work flexible hours.

Special Requirements:

- Possess current American Red Cross certification:
 - Water Safety Instructor (swim coach assignment may substitute 3 years of competitive swimming experience)
 - Lifeguard Training
 - CPR for the Professional Rescuer
 - All guidelines outlined in Title 22 (may be obtained after employment)
- Ability to demonstrate lifesaving and emergency first aid skills
- Ability to perform all swimming strokes according to American Red Cross standards

ASSIGNMENTS WITHIN AQUATICS AIDE CLASSIFICATION

Division	Program	Assignment	Manager
Leisure Services	Aquatics	Water Safety Instructor/Lifeguard Swim Coach	Spiller