

YOUTH MASTER PLAN OVERSIGHT COMMITTEE AGENDA

**Tuesday, December 6, 2011
7:00 P.M.**

Gingerbread Preschool, 4333 Black Avenue

CALL TO ORDER

- Pledge of Allegiance
- Roll Call

AGENDA AMENDMENTS

MINUTES

1. Approve regular meeting minutes of October 3, 2011.

MEETING OPEN TO THE PUBLIC

2. Introductions/Awards/Recognitions/Presentations
3. Public Comment from the audience regarding items not listed on the agenda. *Speakers are encouraged to limit comments to 3 minutes.*

PUBLIC HEARINGS AND OTHER MATTERS

If necessary to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Selection of Ptownlife Website Subcommittee.
5. Discussion on Ptownlife Website Organization/Business Partner Terms of Use.

COMMITTEE REPORTS

6. Youth Commission
7. Brief reports on any meetings, conferences, and/or seminars attended by the Commission members.

COMMITTEE COMMENTS

8. Youth Involvement Subcommittee update

STAFF COMMENTS

9. Website Update

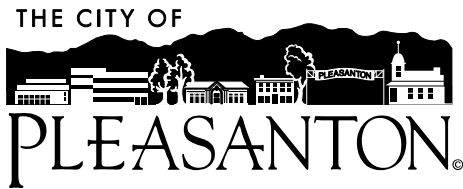
ADJOURNMENT

Notice

Under Government Code §54957.5, any writings/documents regarding an open session item on this agenda provided to a majority of the Commission after distribution of the agenda packet are available for public inspection at the Community Services Department, 200 Old Bernal Avenue, Pleasanton.

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YOUTH MASTER PLAN OVERSIGHT COMMITTEE AGENDA MINUTES

**MONDAY, OCTOBER 3, 2011
6:30 P.M.**

Gingerbread Preschool, 4333 Black Avenue

CALL TO ORDER

- Pledge of Allegiance
- Roll Call

Meeting was called to order at 6:37pm

Present: Judy Lu, Kaitlyn Mallie, Jill Maratsos, Jeff Parrett, Shrita Pendekanti, Daina Schlegel, Kris Farro

Absent: Nicole Roman

Staff Present: Becky Hopkins - City of Pleasanton, Nicole Thomas- City of Pleasanton, Glen Sparks - Pleasanton Unified School District

AGENDA AMENDMENTS

None

MINUTES

1. None

MEETING OPEN TO THE PUBLIC

2. Introductions

Committee members introduced themselves and shared what role they were filling on the committee.

3. Public Comment from the audience regarding items not listed on the agenda. *Speakers are encouraged to limit comments to 3 minutes.*

None

PUBLIC HEARINGS AND OTHER MATTERS

If necessary to assure completion of the following items, the Chairperson may establish time limits for the presentations by individual speakers.

4. Review Youth Master Plan Oversight Committee Operating Procedures

Staff member Nicole Thomas reviewed Operating Procedures for the Oversight Committee. Committee members received the information.

5. Election of Chair and Vice-Chair for Youth Master Plan Oversight Committee 2011-2012

A motion was made by Committee member Parrett, seconded by Committee member Schlegel to elect Jill Maratsos to serve as the Chair and Judy Lu to serve as Vice-Chair of the Youth Master Plan Oversight Committee.

ROLL CALL VOTE:

AYES: Committee Members Lu, Mallie, Maratsos, Parrett, Pendekanti, Schlegel, and Farro

NOES: None

ABSENT: Committee Member Roman

ABSTAIN: None

6. Review and Comment on Proposed YMPOC Work Plan

The Committee reviewed the proposed YMPOC Work Plan.

A motion was made by Committee member Lu, seconded by Committee member Maratsos to approved the YMPOC Work Plan.

ROLL CALL VOTE:

AYES: Committee Members Lu, Mallie, Maratsos, Parrett, Pendekanti, Schlegel, and Farro

NOES: None

ABSENT: Committee Member Roman

ABSTAIN: None

7. Discuss Proposed Meeting Schedule of the YMPOC

Meeting schedule was discussed and approved.

A motion was made by Committee member Parrett, seconded by Committee member Schlegel to approved the YMPOC Work Plan.

ROLL CALL VOTE:

AYES: Committee Members Lu, Mallie, Maratsos, Parrett, Pendekanti, Schlegel, and Farro

NOES: None

ABSENT: Committee Member Roman

ABSTAIN: None

COMMUNICATIONS

No communications were given.

COMMISSION REPORTS

8. Youth Commission

No report was given.

9. Brief reports on any meetings, conferences, and/or seminars attended by the Committee members.

No reports were given.

COMMITTEE COMMENTS

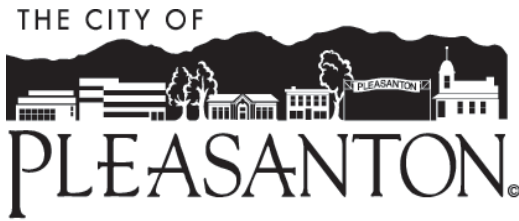
There were none.

STAFF COMMENTS

There were none.

ADJOURNMENT

Meeting adjourned at 7:45pm.



Youth Master Plan Oversight Committee Agenda Report

December 6, 2011
Item 4

SUBJECT: SELECTION OF PTOWNLIFE WEBSITE COMMITTEE

SUMMARY

As part of the work plan, the Youth Master Plan Oversight Committee will review and make recommendations on the development of the Ptownlife website. A subcommittee of YMPOC members will work directly with staff to assist with the website development and report back to the Committee.

Committee meeting dates and times will be determined once the committee is established.

RECOMMENDATION

Designate four (4) Youth Master Plan Oversight Committee members to serve on the Ptownlife Website Committee.

FINANCIAL STATEMENT

None

BACKGROUND

The Youth Master Plan Oversight Committee will continue the development of a Youth Website (Ptownlife) as an objective of the Youth Master Plan *Goal 6: Informative Youth, Strategies 6.1, 6.2, and 6.4.*

The Youth Master Plan Implementation Ad Hoc Committee began the development of the Youth Website in January 2011. The Committee began the process of shaping the youth website by choosing a development tool (Drupal), identifying the potential types of users, and categorizing content. The Ad Hoc Committee presented an overview of the youth website to the Youth Master Plan Implementation Committee (YMPIC) in June 2011. The YMPIC provided recommendations on the websites theme, name, and functionality.

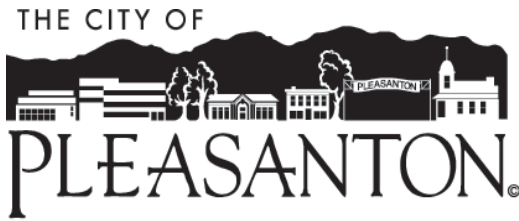
ALTERNATIVE ACTION

Any other action as determined by the Youth Commission.

Submitted by,

/s/

Nicole Thomas
Recreation Leader V



Youth Master Plan Oversight Committee Agenda Report

December 6, 2011
Item 5

**SUBJECT: DISCUSSION ON PTOWNLIFE WEBSITE ORGANIZATION/BUSINESS PARTNER
TERMS OF USE**

SUMMARY

Non-profit organizations and businesses serving Pleasanton residents have the opportunity to become a Partner in the Ptownlife Website. A Terms of Use Agreement will be established that outlines and defines the policies of this partnership.

RECOMMENDATION

It is recommended that the Youth Master Plan Oversight Committee review the attachment and discuss a Terms of Use Agreement for the Ptownlife Website.

FINANCIAL STATEMENT

None.

BACKGROUND

The Ptownlife Website seeks to become the single source of information for teens and families in Pleasanton. To accomplish this, the City of Pleasanton will partner with non-profit organizations and businesses to allow them limited access to the website to post information and resources.

To allow this access, the Youth Master Plan Oversight Committee will work on developing a Terms of Use Agreement that defines the policies associated with this Agreement.

ALTERNATIVE ACTION

Any other action as determined by the Youth Master Plan Oversight Committee

Submitted by,

/s/

Nicole Thomas
Recreation Leader V

Attachment

1. Lend a Hand Tri Valley Non-Profit Agency Authorization and Terms of Use

Lend A Hand Tri-Valley Non-Profit Agency Authorization and Terms of Use

The *Lend A Hand Tri-Valley* volunteer website (www.helplendahand.org) made available by the cities of Livermore and Pleasanton is provided as a community service. Non-profit agencies serving Tri-Valley residents can register their volunteer opportunities on the *Lend A Hand Tri-Valley* volunteer website (the "website").

To participate, non-profit agencies must agree to the following:

- A. The agency's use of the website is subject to the same terms, conditions, and requirements set established by the *Lend A Hand Tri-Valley* website and subject to change without notice.
- B. The agency, officer, staff and volunteers are required to:
 - 1) not discriminate against anyone registering to volunteer with your agency through this website based on gender, age, religion or belief, ethnicity or national origin, marital status, gender/sexual orientation, or disability, unless the requirements is a bona fide or essential qualification of the volunteer opportunity;
 - 2) respect each volunteer, treat them equally and without bias and ensure that they are in a safe and supportive environment;
 - 3) properly train each volunteer and provide appropriate supervision;
 - 4) provide insurance coverage through your agency for each volunteer;
 - 5) keep personal information about anyone registering to volunteer with your agency through this website in confidence and ensure that this information is maintained in a secure and appropriate manner. Agencies should not share or sell personal information about anyone registering to volunteer through this website.
- C. The cities of Livermore and Pleasanton monitor the non-profit status of agencies registered with *Lend A Hand Tri-Valley*. Should your agency be in violation of any of the aforementioned requirements your access privileges may be revoked immediately.

I, _____(name), _____ (position) of

_____ (agency name) am authorized to act on behalf of

_____ (agency name) and hereby agree to the above Terms of Use by signing this form, and accept responsibility for volunteers who register for volunteer opportunities through our agency's volunteer postings on the website.

Date: _____

Please complete and return to: info@helplendahand.org or mail to: City of Pleasanton, P.O. Box 520, Pleasanton, CA 94566, Attn: Kathleen Yurchak